City of Chicago
Richard M. Daley, Mayor

Business Affairs and Licensing
Local Liquor Control Commission

Scott V. Bruner
Director

City Hall, Room 805
121 North LaSalle Street
Chicago, Illinois 60602-1288

(312) 744-6060
(312) 744-0254 (FAX)
(312) 744-1944 (TTY)

www.cityofchicago.org/businessaffairs

Citizen Complaint Form

As a community member, you may voice your complaints against existing businesses or new license applicants though the Citizen Complaint Form. We can enforce the law best when people who file a complaint identify themselves, but we will also accept anonymous complaints.

These complaints will help assist the Department of Business Affairs & Licensing / Local Liquor Control Commission (DBA) in deciding whether to issue licenses to new applicants and in taking appropriate action against existing licensed establishments.

To file a complaint against an existing licensed business or a new applicant please complete and return this form to the City of Chicago Department of Business Affairs and Licensing.

BUSINESS INFORMATION

Business Name _____

Business Address _____

Business Status ☐ New ☐ Existing

Business Category

☐ Restaurant
☐ Night Club
☐ Tavern/Bar
☐ Packaged Goods Store
☐ Massage Establishment
☐ Billiard Hall/Arcade
☐ Grocery Store
☐ Other _____

Complaint / Violation

☐ Overcrowding
☐ Narcotics
☐ Sale To Minor – Alcohol
☐ Sale To Minor – Tobacco
☐ Sale Of Loose Cigarettes
☐ Prostitution
☐ Restaurant Operating As A Tavern
☐ Public Indecency
☐ Sale/Possession of Drug Paraphernalia
☐ Sale/Possession of Illegal Weapons
☐ Public Nuisance
☐ Gambling
☐ Other _____

Describe in detail your complaint (s) regarding the business. Please include:

- Any specific violation of any ordinance or statute
- Date and time of violations
- Names and addresses of witnesses to the events

_____

_____

_____

_____

_____

Contact Information (optional)

Name _____

Street Address _____

Phone _____

E-Mail _____

Please mail or fax completed form to:

City of Chicago
Department of Business Affairs & Licensing – Adjudication Division
121 N. La Salle St. – Room 805
Chicago, IL 60602
Fax: 312-744-0246

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